

June 11, 2015 **CURTIS TOWNSHIP BOARD MEETING**

Supervisor Kenyon called meeting to order at 7:00 P.M. Pledge of Allegiance was given

**ROLL CALL:** Present – Darrell Kenyon-Supervisor, Betty Bonner-Treasurer, Teresa Perkins-Clerk and Harley Hopp-Trustee. **ABSENT:** Jean Whitford-Trustee Public Attendance: 6

**PERSONS WISHING TO ADDRESS THE BOARD:** N/A

**MOTION:** Perkins/Hopp to approve May 14, 2015 minutes – 4 Ayes - 0 Nays Motion Carried  
Treasurer Betty Bonner presented Treasurers Report to the board.

<b>ACCOUNTS</b>	<b>Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Balance</b>
	<b>04/30/15</b>			<b>05/31/15</b>
General Fund	\$106,049.81	\$32,399.60	\$22,276.82	\$116,172.59
Trust/Agency	\$3,122.99	\$7,887.99	\$7,706.74	\$3,304.24
Library	\$46,074.00	\$18.04	\$2,089.68	\$44,002.36
Alcona Park	\$399,619.94	\$60,531.92	\$49,174.59	\$410,977.27
		<b>PREPAID SEASONAL \$0.00</b>		
Tax Collection	\$86,068.09	\$41.72	\$0.00	\$86,116.26
Glennie Imp Comm.	\$150.31	\$0.00	\$0.00	\$150.31
Roads Voted	\$121,447.77	\$24.03	\$12,672.00	\$108,799.82
Fire Truck Millage	\$3,311.61	\$0.00	\$0.00	\$3,311.61

**Supervisor Kenyon accepted the Treasurer’s Report subject to audit.**

**MOTION:** Perkins/Hopp to pay bills in the amount of \$11,788.05 (Vouchers 10499 through 10535).

**ROLL CALL:** Ayes 4 – Perkins, Bonner, Hopp & Kenyon – Nays 0 - Motion Carried

**FIRE REPORT:** 3 runs-2 mutual aids and 1 grass fire.

**ZONING ADMIN:** 7 permit(s) issued, received, 17 inquiries pertaining to zoning issues. Approved 1 land division per Zoning Board of Appeals and denied 1 land division (lack of size). Issued 1 sign permit for new store.

**ORD. ENFORCEMENT OFFICER:** Received 3 complaint(s) this month. 4 violation notices mailed and 5 road complaints received.

**ROAD COMMITTEE REPORT:** All of the dust control application has been completed for this year.

**PLANNING COMMISSION:** The 3<sup>rd</sup> quarter meeting for July 9 has been cancelled and will be rescheduled at a later date.

**GLENNIE IMPROVEMENT COMMITTEE:** No one from the committee present.

**UNFINISHED BUSINESS:** 1) Assessor software update-looking at approximately \$5100 to update and a yearly fee of \$1500.00 approximately. The township will need to be updated by 2017, we will build the cost into the 2016-2017 budget. 2) FOIA Coordinator Resolution mandated by State of Michigan to upgrade all the FOIA paperwork. **MOTION:** Hopp/Bonner to adopt the FOIA Coordinator Resolution. Ayes – 4 –Nays 0. Motion Carried.

**Curtis Township  
FREEDOM OF INFORMATION ACT COORDINATOR RESOLUTION**

*WHEREAS, the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq., provides for public access to certain public records of public bodies and prescribes the powers and duties of certain public officers and public bodies; and*

*WHEREAS, it is the public policy of this state that all persons, except those persons incarcerated in state or local correctional facilities, are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees, and that the people shall be informed so that they may fully participate in the democratic process; and*

*WHEREAS, section 6 of the Act requires that a township shall designate an individual as the public body's Freedom of Information Act Coordinator, who shall be responsible for accepting and processing requests for the township's public records, and for approving a denial under section 5 of the Act;*

*NOW, THEREFORE, BE IT RESOLVED that on June 11, 2015, the Curtis Township Board designates the Curtis Township Clerk and the Curtis Township Zoning Administrator (subordinate to the clerk) to serve as the Township FOIA Coordinator.*

*Resolution offered by Board Member: Harley Hopp  
Second offered by Board Member: Betty Bonner*

*Upon roll call vote the following voted:  
Aye: Hopp, Bonner, Perkins and Kenyon*

*No: N/A  
The Supervisor declared the resolution adopted.*

*Teresa J Perkins, Township Clerk*

**NEW BUSINESS: N/A**

**CORRESPONDENCE: N/A**

**MOTION:** Hopp/Bonner to adjourn the Curtis Township Meeting at 7:14 p.m. Vote - Ayes -5 Nays 0 - Motion carried.

Respectfully submitted, Teresa Perkins, Curtis Township Clerk

**Minutes subject to Board Approval at the next Township Board Meeting.**