

**CURTIS TOWNSHIP 2nd BUDGET HEARING AND
ADOPTION OF 2018-2019 BUDGET MEETING MINUTES**

(Whatever else might come before the board)

MARCH 8th, 2018 (Curtis Township Offices)

Supervisor Kenyon called meeting to order at 5P.M. Pledge of Allegiance was given

ROLL CALL: Present – Darrell Kenyon-Supervisor, Teresa Perkins-Clerk, Betty Bonner-Treasurer,
& Paul Grabstanowicz-Trustee ABSENT: Jim Czarski-Trustee Public Attendance: 2

MOTION: Grabstanowicz/Bonner to approve of February 8th, 2018 - 1st Budget Hearing Minutes. Ayes – 4 Nays
-0 Motion Carried

MOTION: Grabstanowicz/Bonner Approval of March 8th Regular Board Minutes. Ayes – 4 Nays -0 Motion
Carried

Amend the 2017-2018 Budget from \$280,627.25 to \$306,807.05 an increase of \$26,179.80.

MOTION: Grabstanowicz/Bonner to amend the 2017-2018 Budget

ROLL CALL: AYES – 4 – Grabstanowicz, Bonner, Perkins & Kenyon. 1 absent - Motion Carried

Line Item Changes:

Transfer \$306.00 from 215-980 Clerk Equipment to 247-960 Board of Review Educ/Training

Transfer \$703.90 from 191-956 Elections-Misc to 253-730 Treasurer Postage

Transfer \$108.54 from 191-951 Elections-Misc to 171-860 Supervisor Mileage

Transfer \$584.09 from 265-920 Twp Hall/Ground Electricity to 265-930 Twp Hall/Grounds Repair/Maint/Improv

Transfer \$90.00 from 520-860 Roads Mileage to 520-703 Roads per Diem

And Income Accounts Increase: 402=\$1,051.21 447=\$192.99 574=\$6,993.00 580=\$3,005.50

665.1=\$94.70 667=\$2,355.00 671=\$6,000.00 676=\$8,698.86 **Totaling \$28,391.26**

Income Account Decrease: 608=\$900.00 445=\$166.68 430=\$178.42 476=\$449.50 477=\$48.00

478=\$200.00 575=\$168.86 612=\$100.00 **Totaling: \$2,211.46**

Expense Account Total Increase \$26,179.80

MOTION: Grabstanowicz/Bonner to approve the above line item changes.

ROLL CALL: AYES – 4 - Perkins, Bonner, Grabstanowicz & Kenyon. 1 absent Motion Carried

	ACCOUNTS Balance	Receipts	Disbursements	Balance
	01/31/18			02/28/18

General Fund	\$139,556.10	\$1,439.36	\$14,821.75	\$126,173.71
Trust/Agency	\$2,133.47	\$3,054.77	\$2,650.50	\$2,537.74
Library	\$25,362.98	\$57.23	\$3,571.83	\$21,848.38
Alcona Park	\$486,130.60	\$34,125.00	\$10,314.21	\$546,941.39

PREPAID SEASONAL \$37,000.00

Tax Collection	\$175,886.90	\$174,765.72	\$89,746.41	\$261,906.21
Glennie Imp Comm.	\$3,251.30	\$0.00	\$0.00	\$3,251.30
Roads Voted	\$13,339.18	\$0.00	\$0.00	\$13,339.18
Fire Truck Millage	\$8,539.67	\$0.00	\$0.00	\$8,539.67

Supervisor Kenyon accepted the Treasurer's Report subject to audit.

Treasurers Report: Reviewed cashed checks from previous month, then payment of the Bills in the amount of \$25,027.20 (Vouchers 11803 through 11858)

MOTION: Grabstanowicz/Bonner to pay the bills in the amount of \$25,027.20 (Vouchers 11803 through 11858)

ROLL CALL: Ayes 4 – Grabstanowicz, Bonner, Perkins & Kenyon. 1 absent - Motion Carried

MOTION: Grabstanowicz/Bonner to close out the 2017-2018 books

ROLL CALL: AYES – 4 - Perkins, Bonner, Grabstanowicz & Kenyon. 1 absent Motion Carried

Resolution for 2018-2019 Budget

WHEREAS anticipated Curtis Township revenues for the 2018-2019 fiscal year of Curtis Township including allocated millage of 0.64570 mills, special voted millage of 0.5000 mills for the library and anticipated state and

federal distributed funds, license and permits, township hall rentals, cemetery lot sales and other miscellaneous revenues totaling \$285,875.00.

AND WHEREAS a budget has been prepared for the expenditure, distribution and allocation of such revenues during said next fiscal year

AND WHEREAS a public hearing has been noticed and held by the Curtis Township Board upon said budget in accordance with Michigan statute provided and opportunity given to all present to comment upon the same

AND WHEREAS the Curtis Township Board is now satisfied that the budget as originally proposed and or modified is reasonable and in the best interest of the government of Curtis Township

NOW THEREFORE, BE IT HEREBY RESOLVED that the Curtis Township Board hereby adopt the aforementioned budget to govern the expenditure of township funds for the next fiscal year of the township subject to such changes as may subsequently be found to be necessary by said township board as a result of changes in anticipated receipts and/or unanticipated changes in expenditures which are either unavoidable or determined by the board to be in the best interests of Curtis Township and can be met out of surplus funds or a reallocation of budget expenditures.

BE IT FURTHER RESOLVED that it is the expressed intent of the Curtis Township Board that the aforementioned budget shall be adopted and managed by budgeted cost center.

MOTION: Grabstanowicz/Bonner to adopt the foregoing 2018-2019 Curtis Township Budget in the amount of \$285,875.00, Curtis Township Fire Millage in amount of \$44,809.01 Curtis Township Road Millage Budget in the amount of \$137,914.18. **ROLL CALL:** Perkins, Grabstanowicz, Bonner & Kenyon - 4 Ayes - Motion Carried
The Supervisor declared the Motion Carried and the resolution duly adopted.

Truth and Taxation Motion by law: MOTION: Grabstanowicz/Bonner for Curtis Township to collect the maximum tax allowable by law through the Truth and Taxation Hearing. **ROLL CALL:** Perkins, Bonner, Grabstanowicz & Kenyon – 4 Ayes - Motion Carried

MOTION: Grabstanowicz/Bonner to adopt Governmental Accounting Standards Board (GASB) Statement Number 34, “Basic Financial Statements-and Management’s Discussion and Analysis-for State and Local Governments”; GASB Statement No. 37, “Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments: Omnibus”; and GASB Statement No. 38, “Certain Financial Statement Note Disclosures” in their entirety as required by the Local Audit and Finance Division of the Treasury Department of the State of Michigan. **ROLL CALL:** Grabstanowicz, Bonner, Perkins & Kenyon - 4 Ayes - Motion Carried

Curtis Township Officers Salary Resolution: 03/08/2018

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Board of Curtis Township deems it desirable to adjust the salary of the Township Clerk, Treasurer and Supervisor to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

THEREFORE BE IT RESOLVED: that as of April 1st, 2018, the salary for the following township office shall be: \$832 a month for Township Treasurer, \$832 a month for Township Clerk and \$624 for Township Supervisor. Per Diem’s for each above office will be \$75.00

ROLL CALL: Grabstanowicz, Bonner, Perkins & Kenyon - 4 Ayes - Motion Carried

NEW BUSINESS: N/A

MOTION: Grabstanowicz/Bonner to adjourn the 2018-2019 Budget Hearing at 5:13 p.m. - 4 Ayes –Motion Carried

Teresa Perkins, Curtis Township Clerk

Minutes subject to approval at the next regular meeting.