

June 13, 2019 **CURTIS TOWNSHIP BOARD MEETING (Curtisville Civic Center – 5 pm)**

Supervisor Griffith called meeting to order at 5:00 P.M. Pledge of Allegiance was given

**ROLL CALL:** Present – Gary Griffith-Supervisor, Teresa Perkins-Clerk, Kathy Bonner-Treasurer, Paul Grabstanowicz-Trustee & Alan Fischer-Trustee Public Attendance – 20

**ADOPTION OF THE AGENDA – MOTION:** Grabstanowicz/Perkins to approve. Ayes 5/Nays 0/Motion Carried

**APPROVAL OF MINUTES:** Fischer/Grabstanowicz to adopt the minutes – Ayes 5/Nays 0/Motion Carried  
Treasurer Kathy Bonner presented Treasurers Report to the board with Trustee Fischer having reviewed the cashed checks per the State of Michigan requirements.

<b>ACCOUNTS</b>	<b>Balance 04/30/19</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Balance 05/31/19</b>
General Fund	\$177,572.69	\$18,496.13	\$16,916.80	\$179,072.74
Trust/Agency	\$1,648.28	\$13,017.92	\$9,904.13	\$4,762.07
Library	\$42,261.29	\$93.28	\$3,624.97	\$38,729.60
Alcona Park	\$677,327.69	\$59,732.59	\$57,985.77	\$679,074.51
<b>PREPAID SEASONAL \$000.00</b>				
Tax Collection	\$21,460.50	\$0.00	\$0.00	\$21,460.50
Glennie Imp Comm.	\$26,272.08	\$6.74	\$0.00	\$26,278.82
Roads Voted	\$126,719.76	\$0.00	\$0.00	\$126,719.76
Fire Truck Millage	\$11,695.00	\$2.88	\$0.00	\$11,697.88

**Supervisor Griffith accepted the Treasurer’s Report (s) subject to audit.**

**MOTION:** Perkins/Bonner to pay bills in the amount of \$15,149.33 (Vouchers 12378 through 12424).

**ROLL CALL:** Fischer, Bonner, Grabstanowicz, Perkins & Griffith/Ayes 5/Nays 0/Motion Carried

**FIRE REPORT:** No Report.

**ZONING ADMIN:** 1) Pre-application meeting with a representative of Overland Engineering with the ZA, the PC Chair, the Twp. Board Liaison, the presentation involved in seeking zoning clarification, site plan approval and zoning permit. 2) 1 lot boundary question, 1 zoning question, 1 blight complaint status question, 1 health and safety question, 2 zoning permit inquiries, 3 zoning permits issued (one garage/2 storage barns), 1 PC work session to preview a site plan for industrial facility. (See PC report) **MOTION:** Fischer/Grabstanowicz to accept the ZA monthly report. Ayes 5/Nays 0/Motion Carried.

**ORD. ENFORCEMENT OFFICER:** 1) 3 out of 4 blights are cleaned up, 4<sup>th</sup> is still fighting and has been given 30 days to clean up or go to court. Received 2 complaints in agriculture – not much can be done with those.

**CEMETERY COMMITTEE REPORT:** Member Kevin Perry stated that at the last meeting it was agreed to hire a company out of Georgia to do GPS (ground penetrating radar) @ \$3200 an acre (+ \$1000 traveling) and complete ½ the cemetery this year and finish next year. The committee also needs to have several trees trimmed and/or removed and would like to send out for bids.

**ROAD COMMITTEE REPORT:** 1) The bridge has been resurfaced at no cost to the township, Bissonnette Rd is almost complete. The road millage generates approximately \$130,000 per year and the roads that have already been repaired need maintained or they will go back into disrepair. It takes several years of planning to get new roads on the list to be repaired.

**PLANNING COMMISSION:** A work study was held on June 10<sup>th</sup> to discuss a site plan review with the applicant, the next meeting will be Tuesday July 9<sup>th</sup> @ 6pm at the township office.

**GLENNE IMPROVEMENT COMMITTEE:** Mac McCormick “It’s still raining” as soon as it stops, he will be contacting the Michigan Transportation Service Center, Kevin Schaedig (Development Engineer). Need to get a picture of town so he can be told where to place the last of the streetlamps.

**UNFINISHED BUSINESS:** 1) Meeting time – **MOTION:** Bonner/Grabstanowicz to change the meeting time to 6:30 Ayes 5/Nays 0/Motion Carried. Supervisor Griffith stated that the meetings will be held at the Curtisville Civic Center until further notice.

2) Clerk Perkins to publish the meeting minutes in Alcona County Review prior to board approval **MOTION:** Bonner/Grabstanowicz to publish meeting minutes in ACR. Ayes 5/Nays 0/Motion Carried.

3) Assessor contracts – Tammy and Board needs to get together about reviewing the contract if she still wants to be our assessor. Trustee Grabstanowicz un-tabled motion from last month and Supervisor Griffith will contact Assessor Fall regarding update a new contract with the township.

4) Review Vaughn Lake Aquatic weed removal bids – Received 2 bids – Larry Lane, Spokesperson for the Vaughn Lake Association (VLA) asked that the board table awarding the bids until he has a chance to show them to the VAL with him getting back to the board by next month. **MOTION:** Perkins/Grabstanowicz agree to table until next month per Larry’s request. Ayes 5/Nays 0/Motion Carried.

5) Did Treasurer Bonner set up the SAD account in QuickBooks? No not yet, in order for Treasurer Bonner to open a new account she needs minutes stating that it is okay for her to set up the SAD account at Northland Area Federal Credit Union with 4 approved signers (Treasurer-Kathy Bonner, Joyce Bonner-Dep Treasurer, Teresa Perkins-Clerk & Beverly Zorn-Dep Clerk). **MOTION:** Grabstanowicz/Perkins to open checking account at NAFCU for the SAD account. Roll Call: Grabstanowicz, Perkins, Bonner, Fischer & Griffith Ayes 5/Nays 0/Motion Carried.

**NEW BUSINESS:** 1) Received Paul’s resignation from OEO – effective July 1st with Paul training the new OEO for 30 days (as per the contract). **MOTION:** Bonner/Fischer to accept Paul’s resignation as OEO. Ayes 4/Nays 0/1 Abstain Motion Carried. The township has received 1 application for the OEO from Todd Vanzandt with a **MOTION/Grabstanowicz/Fischer** to hire Todd as OEO. Ayes 5/Nays 0/Motion Carried.

2) Discuss new or revised contracts for the ZA/OEO jobs – This will be tabled until next meeting so that the township attorney may research a revised contract.

3) Supervisor Griffith spoke about a situation that happened between then Supervisor Kenyon (who is now the Curtis Township Zoning Administrator) and an Alcona County employee back in early May, Supervisor Griffith would like to terminate ZA Kenyon for conduct unbecoming, as the behavior was totally inexcusable as a representative for Curtis Township. Supervisor Griffith asked the boards opinion with some discussion and Trustee Grabstanowicz wanted to know if we had a replacement? Trustee Fischer stated that he has been asking around and that Darrell Kenyon should stay on as ZA, and that he was very competent and could handle the ZA job. He also stated that the people have spoken with the recall and that ZA Kenyon should be out of that position. Clerk Perkins asking if anyone had spoken with ZA Kenyon regarding this incident, no one had, so Clerk Perkins stated that she thinks ZA Kenyon should tell his side of the story before anything is done. No, she doesn’t condone the use of bad language however at this point the board only has 1 side of the story. Guest member Kevin Perry spoke up and stated that perhaps the board could have a closed session with ZA Kenyon to discuss and then decide. Guest member Geri Moody would also like the board to go into closed session with Assessor Fall at the same meeting regarding her contract with the township. **MOTION:** Grabstanowicz/Bonner to set up closed session meetings with ZA Kenyon and Assessor Fall during the July meeting. Ayes 3/Nays 2/Motion Carried

**CORRESPONDENCE/PERSON’S WISHING TO ADDRESS THE BOARD:** Ginny Walls inquired as to what hours Supervisor Griffith would be at the office. Supervisor Griffith stated that someone would be at the office Monday through Thursday from 9am – 12. Dick Jurasz, Glennie Sportsmen Club would like to add additional bays – Supervisor Griffith will stop by and check out, Trustee Grabstanowicz stated that he didn’t think that the club needed permission from the board as there was nothing in our zoning to not allow that.

**MOTION:** Grabstanowicz/Fischer motioned to adjourn the Curtis Township Meeting at 6:02 p.m. Ayes 5/Nays 0/Motion Carried.

Respectfully submitted, Teresa J Perkins, Curtis Township Clerk

**Minutes subject to Board Approval at the next Township Board Meeting.**